



**THE POLYTECHNIC**  
**POSTGRADUATE PROGRAMMES**  
**Application Form**

<i>Affix passport size photo here</i>
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**1. PERSONAL DETAILS**

First Name:		Surname:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:	
Nationality		Place of Birth:	
Correspondence Address:		Permanent Address:	
Tel Contact Numbers:		Email:	
Disability Declaration (Please provide a detailed explanation):			



FOR OFFICE USE ONLY	
ENTRY YEAR	
APPLICATION NO.	
RECEIPT NO.	

2. Please tick in the appropriate box against the programme being applied for.

Programme	Tick
Doctor of Philosophy in Applied Science	<input type="checkbox"/>
Doctor of Philosophy in Commerce	<input type="checkbox"/>
Doctor of Philosophy in Engineering	<input type="checkbox"/>
Master of Arts in Health and Behaviour Change Communication	<input checked="" type="checkbox"/>
Master of Business Administration	<input type="checkbox"/>
Master of Philosophy in Applied Sciences	<input type="checkbox"/>
Master of Philosophy in Engineering	<input type="checkbox"/>
Master of Science in Environmental Health	<input type="checkbox"/>
Master of Science in Environmental Protection Management	<input type="checkbox"/>
Master of Science in Infrastructure Development and Management	<input type="checkbox"/>
Master of Science in Sustainable Engineering Management	<input type="checkbox"/>
Master of Science in Water Resources Management	<input type="checkbox"/>
Master of Technical and Vocational Education	<input type="checkbox"/>
Postgraduate Diploma in Management Studies	<input type="checkbox"/>

**3. ACADEMIC RECORD**

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

**4. PROFESSIONAL QUALIFICATIONS**

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

**Note: Applicants should attach certified copies of degree or equivalent and/or qualification certificates and, where available, a transcript of their academic record.**

**5. WORK EXPERIENCE**

**Please give details of your work experience with most recent first**

Dates		Name of Organization	Position/Nature of work
From	To		



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**What do you feel you can contribute to this programme?**

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**What do you consider to be your most significant achievement to date? Why is it significant to you?**

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**Please give a frank impression of your main academic strengths and weaknesses.**

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**8. REFEREES**

Please provide below the names, positions and addresses of two referees. (one academic and one employer)

Name: .....	Name: .....
Position: .....	Position: .....
Address: .....	Address: .....
.....	.....
.....	.....
.....	.....
Email:.....	Email.....

9. I certify that the above information is correct and hereby apply for admission to the University of Malawi – The Polytechnic.

Signed..... Date: .....

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**(PLEASE SEE THE CHECK-LIST FOR THE REQUIRED DOCUMENTS ON THE LAST PAGE BEFORE SUBMITTING THIS FORM)**

**FOR OFFICE USE ONLY**

This applicant was scrutinised by:

.....

I certify that:

(a) This candidate is offering as a qualification for entry:

.....

(b) I have/have not seen documentary evidence of all relevant qualifications.

(c) I have/have not received satisfactory references in respect of this applicant.

(d) I support/do not support this application for these reasons:

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.....

Signature: ..... Head of Department Date: .....

Approved/not approved by Dean of Faculty

Signature: ..... Date: .....

Approved/not approved by Dean of Postgraduate Studies.

Signature: ..... Date: .....

**The completed form must be returned to:**  
**The Postgraduate Office**  
**The Polytechnic**  
**Private Bag 303**  
**Chichiri**  
**Blantyre 3**  
**Malawi**  
**Tel: +265(0) 1870 411 fax: 01 870 578**  
**E-mail: [admin-postgraduate@poly.ac.mw](mailto:admin-postgraduate@poly.ac.mw)**

**CHECK LIST FOR THE REQUIRED ATTACHMENTS  
AND  
PLEASE ARRANGE THE DOCUMENTS IN THE ORDER BELOW**

<b>PHD AND MPhil APPLICATIONS</b>	<b>MASTERS APPLICATIONS</b>
A Deposit slip for the application fee	A Deposit slip for the application fee
A completed postgraduate application form	A completed postgraduate application form
Academic transcripts of all previous university courses taken including percentage scores where necessary	<b>Certified</b> Academic Transcript
<b>Certified</b> copies of relevant certificates	<b>Certified</b> copies of relevant certificates
<b>Two (2) letters</b> from academic referees at postgraduate level	<b>Two (2)</b> academic references
An abstract of master's research or dissertation	A detailed latest CV
A concept paper relating to the proposed research topic which should not be more than 5 pages long	Proof of funding for the two years of study in a form of a scholarship offer or a bank certified guarantor
Sample of academic writing i.e. publications, conference reports, etc which adhere to the broad conventions of academic publishing (i.e. contain an up-to-date review of relevant literature, a description of relevant research methods and an evaluation of results, etc.) and which identify the applicant as a significant contributor (maximum of 30 pages)	
A detailed latest CV	